## **MINUTES**

MEETING:	St Thomas of Canterbury Parish Council Meeting
DATE OF MEETING:	5 <sup>th</sup> June 2017
LOCATION:	Becket Centre - Clare Room
CHAIR:	Paul Turpin
MINUTES:	Lesley Maeda
ATTENDEES:	Fr. Quentin Mike Eggleton Mathew Ives Jonathan McGuire Jack Edwards Michael O'Sullivan Isabel Evans/Parker William Yeung Guy Williamson Michelle Spears Kit Tranmer, Rob Fernandes Brian Martin
APOLOGIES	Sue Musiu

## MINUTES & ACTIONS

REF:	DESCRIPTION:	OWNER:	TARGET DATE:
	Issues Arising from previous meeting	PT	
	Notices have been placed on notice boards regarding AGM Meeting.	PT/ME/KT	
	An memo to be placed in News Letter – ME to send suggestions to KT		
	Car parking – Legally we are unable to clamp cars that park in the church car park		
	Agenda Approved	PT	
	Minutes of Meeting held 8 <sup>th</sup> May – approved	LM	
1.	AMG		
1.1	<ul> <li>Agenda for AGM</li> <li>Minutes from previous AGM approval</li> <li>Elections</li> <li>Annual Report</li> <li>New Constitution</li> <li>Finance Report</li> <li>Vote of Thanks for members standing down</li> </ul>		
1.2	Copy of Constitution sent to Parish Office several weeks ago. KT to put a copy at the back of the church for parishioners to peruse	КТ	

A request was made for the Quinquenniel Inspection should be addressed at the AGM. KT agreed that a summary would be appropriate. MO was not sure if figures should be included. WY thought parishioners would be more interested to know where there money was being spent rather than discussing Constitution. It was agreed a summary should be presented with short, mid and long term goals. Parishioners can request full report if they so wish.    2.2   Ways to raise funds/save money	2.0	Finance Committee	BM
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the PPC. I here is much contusion about what the		the PPC. There is much confusion about what the	
individual roles of each leader should be. It was agreed			
that this is too large a task for one member of the PPC –		· ·	
We need to reform committee's and team			
leaders/organisers is required asap after the AGM		leaders/organisers is required asap after the AGM	

## St Thomas of Canterbury Parish Council Meeting

	<ul> <li>ME would like to improve the workings of each sub- committee rather than problem solve issues when they</li> </ul>	,
	arise	
3.4	Adult Education	PT
	<ul> <li>Another 3 sessions will be planned for the future –</li> </ul>	-
	Details to follow	
3.5	Becket Centre	PT
	<ul> <li>Quotation for decoration works to corridor between £10 £14K. PT to consider the quotations and comeback with feedback - discussions required on finishes/areas of</li> </ul>	
	<ul> <li>concern.</li> <li>WY mentioned that the external signage on the main road needs to be replaced</li> </ul>	

## ACTIONS CARRIED FORWARD

REF:	DESCRIPTION:	OWNER:	TARGET DATE:
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Date of next meeting: Monday 3<sup>rd</sup> July at 8pm – Clare Room