

MINUTES

MEETING:	St Thomas of Canterbury Parish Council Meeting
DATE OF MEETING:	5 th June 2017
LOCATION:	Becket Centre – Clare Room
CHAIR:	Paul Turpin
MINUTES:	Lesley Maeda
ATTENDEES:	Fr. Quentin Mike Eggleton Mathew Ives Jonathan McGuire Jack Edwards Michael O’Sullivan Isabel Evans/Parker William Yeung Guy Williamson Michelle Spears Kit Tranmer, Rob Fernandes Brian Martin
APOLOGIES	Sue Musiu

MINUTES & ACTIONS

REF:	DESCRIPTION:	OWNER:	TARGET DATE:
	Issues Arising from previous meeting	PT	
	Notices have been placed on notice boards regarding AGM Meeting. An memo to be placed in News Letter – ME to send suggestions to KT	PT/ME/KT	
	Car parking – Legally we are unable to clamp cars that park in the church car park		
	Agenda Approved	PT	
	Minutes of Meeting held 8 th May – approved	LM	
1.	AMG		
1.1	Agenda for AGM <ul style="list-style-type: none"> • Minutes from previous AGM approval • Elections • Annual Report • New Constitution • Finance Report • Vote of Thanks for members standing down 		
1.2	Copy of Constitution sent to Parish Office several weeks ago. KT to put a copy at the back of the church for parishioners to peruse	KT	

2.0	Finance Committee	BM	
2.1	A request was made for the Quinquennial Inspection should be addressed at the AGM. KT agreed that a summary would be appropriate. MO was not sure if figures should be included. WY thought parishioners would be more interested to know where there money was being spent rather than discussing Constitution. It was agreed a summary should be presented with short, mid and long term goals. Parishioners can request full report if they so wish.		
2.2	Ways to raise funds/save money <ul style="list-style-type: none"> MS suggested initiative to push 'gift aid' – it was agreed this should be put on hold until Sept/Oct. Bank charges for handling loose money – if more standing orders were set up, the bank charge would be less and 'gift aid' increased 		
2.3	Over of Accounts <ul style="list-style-type: none"> Investing – Bonds should be purchased in conjunction with Brentwood Premises – Cost up 77%. BM to provide a clearer understanding / breakdown of increases Projections for next year – WY requested that a financial forecast be issued so that there was not a sudden shortage of funds. BM to work on forecast for 2018 BM to share 5yr forecast with PPC 	BM	
3.0	Updates		
3.1	Steward of the Gospel <ul style="list-style-type: none"> WY issued 2 documents with detailed reports 5/6/17 How do we monitor our ideas Aim of reports to look to the future. Discuss impact of fewer priests, parish numbers increasing Diocese want to consolidate parishes - how will this impact our parish Initiative – WY would like to organise a small group of leaders to provide vision for the future of the parish. This work needs to be done now as decisions about the parish will be made next year – it is better this happens with our input rather than without. Section 12 of the report has suggestions on how to proceed FQ advised that the future of Catholicism is about the community of the church not being led by the priest. Critical to the future of our parish/church is holding on to the young and youth of our community/church. We need to engage with Youth Leaders PPC to read the reports and address issues 	WY/All members	
3.2	Fabric <ul style="list-style-type: none"> Porch – RF awaiting costs Fabric Team fault line is working very well Security – RF met with the MET officers – report issued 	RF	
3.3	Liturgy <ul style="list-style-type: none"> ME has decided to suspend the Committee until after the AGM as he feels there is insufficient guidance from the PPC. There is much confusion about what the individual roles of each leader should be. It was agreed that this is too large a task for one member of the PPC – We need to reform committee's and team leaders/organisers is required asap after the AGM 	ME	

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	<ul style="list-style-type: none">ME would like to improve the workings of each sub-committee rather than problem solve issues when they arise		
3.4	Adult Education <ul style="list-style-type: none">Another 3 sessions will be planned for the future – Details to follow	PT	
3.5	Becket Centre <ul style="list-style-type: none">Quotation for decoration works to corridor between £10 - £14K. PT to consider the quotations and comeback with feedback - discussions required on finishes/areas of concern.WY mentioned that the external signage on the main road needs to be replaced	PT	

ACTIONS CARRIED FORWARD

REF:	DESCRIPTION:	OWNER:	TARGET DATE:
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Date of next meeting: Monday 3rd July at 8pm – Clare Room