



Altar Servers	An altar server is a lay assistant to a member of the clergy during a Mass. An altar server attends to supporting tasks at the altar.	These will be organised for you
Announcing the children	An announcer will call each child and their immediate family to come forward to receive Communion.	The Reader will be asked to do this for you
Bidding Prayers	These prayers are requests to God for the church, for those in positions of authority and the salvation of the world, for those in need in the community, and for the local needs of the parish. They usually take the form of a series of short prayers (two or three succinct sentences) which close with members of the congregation saying a short affirming phrase such as, "Lord hear our prayer" or, "Lord hear us" after each request.	The reader can read these or the first holy communicants. Example bidding prayers have been provided if you would like to use them. Children can decide if they would like to read one. If children are reading, it might be useful to have an adult with them to help.
Eucharistic Ministers	Ministers of Holy Communion assist with the reverent distribution of the Body and Blood of Christ during the celebration of Mass.	These will be organised for you
Offertory Collection	This is the primary means by which the parish receives financial support from the parishioners, and it is also an expression of gratitude to God for the blessings He has given, to return a portion of them back to Him for use by His Church.	The Ushers will assist with this Children can be involved if you wish
Procession of Gifts	The gifts signify the spiritual offering of the Church gathered there for the Eucharist.	The items to be taken up will be discussed at the teaching Mass
Readers	The reading for the First Holy Communion Masses has been chosen	Readers will be organised for you
Rehearsal	We will talk about how the First Holy Communion Masses will take place during the Teaching Mass session.	
Reserved Seating Cards	Pew allocation will be randomly selected by each group. Your child's certificate will be placed on your allocated bench by the Ushers.	

Ushers	Ushers welcome visitors to the church, help them with seating arrangements and ensure health and safety regulations are followed. Please ensure your family and any guests follow the Usher's instructions at all time. They will take you to your pew, tell you when to go up for communion.	These will be organised for you
Music	If you would like music at your Mass, you could bring your own Bluetooth speaker and stream music or find musicians to play. You can choose up to 3 hymns for the service. Please ensure lyrics are included in your order of service or separately. The Music Group will be available for some of the masses	
Photography	If you would like to arrange an official photographer, please let them know that photographs will only be permitted after the Mass . Priests will be available for photographs after the Mass. Photography will not be permitted before or during the service. Walking around the church during Mass will not be permitted.	
Procession	Children can process into the church at the beginning of Mass. Details will be given at the Teaching Mass. When you enter the church, please find your allocated pew by looking for the certificate. When the priest is ready to begin the Mass, the Usher will call the children to line up in order in the corridor. The children can then process into the church and join you.	
Order of Service	An order of service is optional. Please decide on this with your Mass group. We have provided an example order of service which you may like to edit or adapt to suit your group's needs. If you would like the Order of Mass printed at the Parish Office, please note that it will be printed in black and white and you will need to send it to them 7 days in advance. If you would like to print it yourself, please ensure that you deliver it to the Parish Office on a weekday before your Mass so that it can be placed on the pews.	
Flowers	The parish will provide flowers/bows for the pew ends, pillars and altar pedestal. If you would like more flowers on the altar, near the lectern or around the paschal candle, please decide this with your group and arrange accordingly.	